

Below is a brief on our Privacy Policy (incl.) GDPR



Your Personal Data:

What we need

The Royal Arsenal Rugby Club will be what's known as the 'Controller' of the personal data you provide to us. Our club only collects basic personal data about you which does not include any special types of information or location-based information. This does, however, include name, contact number (usually mobile in case of emergency), email, and attendance records for the sole benefit of the club i.e. award, membership renewals. We don't currently share your information with third parties or use it for commercial gain and if this were to change you will be notified immediately.

Why we need it

We need to know your basic personal data to provide you with information about the club, along with player registration information in line with your overall membership of the club. We will also collect information that may assist us in applying for Funding. We will not collect any personal data from you we do not need. if we need further information we will contact you directly.

What we do with it

All the personal data we process is processed by our Staff/Committee in the Club however for the purposes of IT hosting and maintaining this information it may be located on servers, No 3rd parties have access to your personal data unless the law allows them to do so or you have given us expressed permission.

We have a Data Protection awareness policy amongst our staff in place to oversee the effective and secure processing of your personal data.

How long we keep it

We are required under tax law to keep your basic personal data (name, address, contact details) for a minimum of 6 years after which time it will be destroyed. Your information we use for marketing purposes will be kept with us until you notify us that you no longer wish to receive this information.

What we would also like to do with it

We would, however, like to use your name and email address to send out our monthly newsletter and inform you of our future events and updates from the club. This information is not shared with

third purposes, and you can unsubscribe at any time via phone or email. Please indicate below if this is something you would like to exclude yourself from.

Please sign me out to receive details about future offers from Royal Arsenal Rugby Club.

Covid19 Temporary records.

To support Test and Trace, we will hold records for 21 days. This reflects the incubation period for COVID-19 (which can be up to 14 days) and an additional 7 days to allow time for testing and tracing. After 21 days, this information will be securely disposed of or deleted.

Records which are made and kept for other business purposes do not need to be disposed of after 21 days. The requirement to dispose of the data relates to a record that is created solely for the purpose of Test and Trace. All collected data, however, will comply with the General Data Protection Regulation and will not be kept for longer than is necessary.

WhatsApp GDPR compliant.

The well-known instant messaging application WhatsApp was primarily designed for personal use. Now more companies and clubs like ours make use of it to interact with staff, members, and players, we must be aware of data protection rules related to this app.

Our obligation to you to keep you safe and also make efforts to be compliant.

1. We will make every effort to protect your contact details and avoid sharing/including outside parties.
2. We will inform you before we add you to our official group threads. This simply provides peace of mind when it comes to WhatsApp threads which get into big numbers where tracking management could be compromised, and who exactly is exposed to our data been breached.

What are your rights?

If at any point you believe the information, we process on you is incorrect, you have every right to request to see this information and have it corrected or deleted. If you wish to raise a complaint on how we have handled your personal data, you can contact our Data Protection manager (Mr John Gavin) who will investigate the matter. Our Data Protection Officer is Mr John Gavin and you can contact him at royalarsenalrugby@gmail.com

If you are not satisfied with our response or believe we are processing your personal data not in accordance with the law, you can complain to the Information Commissioner's Office (ICO).

You have the right to lodge a complaint to the Information Commissioners' Office if you believe that we have not complied with the requirements of the GDPR or DPA 2018 in regard to your personal data. The Information Commissioner can be contacted at: The Information Commissioner, Wycliffe House, Water Lane, Wilmslow Cheshire SK9 5AF Telephone: Switchboard: 01625 545 700 Data

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Protection Help Line: 01625 545 745 Notification Line: 01625 545 740 Email: mail@ico.gsi.gov.uk

For further details on your rights visit <https://ico.org.uk/for-the-public/>

Our same policy applies to those who accept our Loyalty Card once it starts operating. Data collected and/or stored by the club is for the sole purposes of the club and the relationship between the club and its member connect card businesses. We will never process data where these interests are overridden by an individual's own interests.

